

**BERKS AREA REGIONAL TRANSPORTATION AUTHORITY
MINUTES**

DATE: February 15, 2023

TIME: 6:30 p.m. (or immediately following SCTA Board Meeting)

PLACE: Hybrid Meeting (Reading)

PURPOSE: Public Board Meeting

ATTENDANCE: Members: Timothy Snyder, Commissioner Kevin Barnhardt, Gail Landis, Ineavelle Ruiz, and James Schlegel.

Solicitor: Jill Nagy, Summers Nagy Law Offices

Staff: Gregory Downing, Laura Hopko, Keith Boatman, and Paola Peguero

Guests: June Wolf

ORDER OF BUSINESS:

1. Call to Order

Chairman Timothy Snyder called the meeting to order at 6:29 p.m.

2. Changes to Agenda

None.

3. Public Comment on Agenda Items

None.

4. Approval of Minutes from Special Public Board Meeting on January 19, 2022.

Upon motion by Mr. Schlegel, seconded by Ms. Landis, the Board approved the minutes from the Special Public Board Meeting.

5. Old Business

None.

6. New Business

A. Election of Officers

This meeting will be considered the annual organizational meeting of the Board for this year and will include the election of Officers. A slate was presented at the meeting.

Upon motion by Mr. Schlegel, second by Ms. Ruiz, the Board approved Election of Officers

B. Appointment of Solicitor for 2023

This will be the fourth year of a five-year contract with Summers Nagy with the hourly rate of \$175.00, as stated in their proposal. Staff recommends approval.

Upon motion by Ms. Landis, seconded by Ms. Ruiz, the Board approved Appointment of Solicitor for 2023.

C. Appointment of Labor Services for 2023

This will be the fourth year of a five-year contract with Stevens & Lee with an hourly rate of \$287.00 for labor and other legal services. Staff recommends approval.

Upon motion by Mr. Barnhardt, seconded by Ms. Ruiz, the Board approved Appointment of Labor Services for 2023.

D. Approval of Management Agreement with South Central Transit Authority (SCTA)

The existing management contract with SCTA expired on June 30, 2022 after a one year extension of the initial five year agreement as part of the merger to create SCTA. A copy of the agreement is included in the Board packet for review that would extend the management agreement for another year period ending June 30 2023. The new agreement would be retroactive to July 1, 2023. Staff recommends approval.

Upon motion by Ms. Ruiz, seconded by Mr. Schlegel, the Board approved Management Agreement with South Central Transit Authority (SCTA)

E. Approval of Lease Agreement with South Central Transit Authority (SCTA)

As part of the management agreement with SCTA, a copy of the lease agreement for RRTA facilities is included in the Board packet for review. The lease provides for SCTA the authority to spend funds on the maintenance and operation of the facilities needed for service. The lease is for another year and will expire on June 30, 2023. The agreement is retroactive to July 1, 2023. Staff recommends approval.

Upon motion by Mr. Barnhardt, seconded by Mr. Schlegel, the Board approved Lease Agreement with South Central Transit Authority (SCTA)

5. Public Comment

None.

7. Adjournment

With no further business to discuss, the meeting adjourned at 6:35 p.m., upon motion by Mr. Barnhardt, seconded by Ms. Ruiz.

*All meeting attendees who were virtual could hear all aspects of the meeting. Voting occurred visually and deliberation occurred through discussion and/or chat with all members able to participate and public could observe.

Respectfully Submitted,



Gail Landis
Secretary

