

**BERKS AREA REGIONAL TRANSPORTATION AUTHORITY
MINUTES**

DATE: January 19, 2022

TIME: 6:30 p.m. (or immediately following SCTA Board Meeting)

PLACE: Virtual Meeting

PURPOSE: Public Board Meeting

ATTENDANCE: Members: Timothy Snyder, Commissioner Kevin Barnhardt, Gail Landis, Ineavelle Ruiz, and James Schlegel.

Solicitor: Jill Nagy, Summers Nagy Law Offices

Staff: Gregory Downing, Laura Hopko, Jeffrey Glisson, Sharon Stephens, Dominique Thompson, and Natasha Steffenhagen.

Guests: Michael Golembiewski, Berks County Planning; June Wolf, Jeffrey Ouellet, Bonnie Glover, and Joy Ashley.

ORDER OF BUSINESS:

1. Call to Order

Chairman Timothy Snyder called the meeting to order at 6:45 p.m.

2. Changes to Agenda

None.

3. Public Comment on Agenda Items

None.

4. Approval of Minutes from Special Public Board Meeting on July 12, 2021.

Upon motion by Mr. Schlegel, seconded by Ms. Landis, the Board approved the minutes from the Special Public Board Meeting.

5. Old Business

None.

6. New Business

A. Approval of Management Agreement with South Central Transit Authority (SCTA) -

The existing management contract with SCTA expired on June 30, 2021 after a one year extension of the initial five year agreement as part of the merger to create SCTA. A copy of the agreement is included in the Board packet for review that would extend the management agreement for another year period ending June 30 2022. The new agreement would be retroactive to July 1, 2021. Staff recommends approval.

Upon motion by Mr. Schlegel, seconded by Mr. Barnhardt, the Board approved the Management Agreement with SCTA.

- B. Approval of Lease Agreement with South Central Transit Authority (SCTA) - As part of the management agreement with SCTA, a copy of the lease agreement for BARTA facilities is included in the Board packet for review. The lease provides for SCTA the authority to spend funds on the maintenance and operation of the facilities needed for service. The lease is for another year and will expire on June 30, 2022. The agreement is retroactive to July 1, 2021. Staff recommends approval.

Upon motion by Mr. Schlegel, seconded by Ms. Ruiz, the Board approved the Lease Agreement with SCTA.

- C. Election of Officers – This meeting will be considered the annual organizational meeting of the Board for this year and will include the election of Officers. A slate will be presented at the meeting.

Upon motion by Mr. Schlegel, seconded by Ms. Landis, the Board approved the Election of Officers.

- D. Appointment of Solicitor for 2022–This will be the third year of a five-year contract with Summers Nagy with the hourly rate of \$175.00, as stated in their proposal. Staff recommends approval.

Upon motion by Mr. Schlegel, seconded by Mr. Snyder, the Board approved the Appointment of the Solicitor.

- E. Appointment of Labor Services for 2022 – This will be the third year of a five-year contract with Stevens & Lee with an hourly rate of \$280.00 for labor and other legal services. Staff recommends approval.

Upon motion by Mr. Barnhardt, seconded by Ms. Landis, the Board approved the Appointment of Labor Services.

5. Public Comment

None.

6. Adjournment

With no further business to discuss, the meeting adjourned at 6:50 p.m., upon motion by Mr. Schlegel, seconded by Mr. Barnhardt.

Respectfully Submitted,

A handwritten signature in cursive script, reading "Gail Landis". The signature is fluid and elegant, with a large initial "G" and "L".

Gail Landis
Secretary